



**Priyanka  
Dutta (LLM)**

10 years of experience in law field. Started career as an associate advocate in a law firm and gained vast experience in different areas which includes cases for Hon'ble Supreme court, DRT and NCDRC, District Courts in Delhi. Presently working with a Healthcare organization as Legal Consultant.

**Contact**

+91-9810462116  
[advpriyanka92@gmail.com](mailto:advpriyanka92@gmail.com)  
Noida- 201307

**Skills**

- Legal advising
- Drafting of legal notices, plaint, written statements, rejoinder, court appearances.
- agreements.
- Vetting of documents.
- Document review, Readlining
- Title search of deeds.
- Legal Research
- Litigation Management
- Civil and criminal Law
- Dealing with consumer cases and recovery cases
- Appearance before various courts and forums including Hon'ble Supreme Court

**Experience**

**LEGAL CONSULTANT 01/2024- Present  
THE MEDICITY (HOSPITAL & RESEARCH INSTITUTE)**

- Reviewing and drafting of a variety of legal documents such as contracts, leases, Agreements
- Legal Advisory, Dispute resolution.
- Labour Laws, Cases dealing with Section 138 of NI Act.
- In-house legal compliances.
- Document review, drafting of legal documents.

**LEGAL MANAGER/ LEGAL CONSULTANT  
01/2023 – 6/2023**

**RG Group of companies**

- Managing and coordinating the legal department's workflow, ensuring compliance with all applicable laws and regulations
- Reviewing and drafting of a variety of legal documents such as contracts, leases, deeds, wills, power of attorney.
- Developing policies and procedures to ensure legal compliance in all areas of operations.
- Conducting research on relevant laws and regulations related to the organization activities
- Attending court proceedings and represented the organization in various courts when necessary.
- Maintaining records and documentation relating to legal matters handled by the department.
- Keeping track of all cases.
- Drafting of motions, briefs and other legal documents
- Dealing with cases related to section 138 of NI Act,
- RERA cases UP, Arbitration cases

**ADVOCATE 01/2016-12/2022****BISLA & Co. (Law firm)**

- Handling matters for the National Consumer Disputes Redressal Commission, DRT, Hon'ble Supreme Court of India
  - Drafting of legal notices, consumer complaints, Petitions, Rejoinder, Written statements, Special leave petitions, and interlocutory Applications related to various cases.
  - Conducting of Title search of documents provided by various banks and NBFC's,
  - Document review,
  - Documentation of various loan agreements,
  - vetting of documents, Redlining
  - Legal Audit report.
  - Appearing before various Courts.
  - Legal Research
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**I-Lex Jurix (Law Firm) 01/2015- 01/2016**

- On behalf of the firm I was deputed to Real estate company named Earth infrastructure pvt. Ltd.
- Role: To draft legal notices, Replies of notices, Attending arbitration matters, Vetting of documents

**EDUCATION AND TRAINING**

- Dibrugarh University 01/2014 B.A. LLB (Hons)
- Galgotias University- LLM in Criminal LAW

**BAR STATUS**

- 663 of 2014
- Cleared All India Bar Exam in the year 2015
- Cleared CLAT in the year 2021

**PAPERS PUBLISHED**

- Analysis of Due Process and Procedure Established by Law in Criminal Justice Administration
- An Analysis of Female Foeticide in India

**TECHNICAL CREDENTIALS-**

- MS WORD
- MS EXCEL
- Legal Search Engine - MANUPATRA

**EXPERTISE IN CASES AND APPEARED BEFORE COURTS BELOW-**

- Debt Recovery Tribunal
- National Consumer Dispute Redressal Commission
- National Company Law Tribunal
- Hon'ble Supreme Court of India
- Rohini District Court, Delhi

- Tis Hazari Court, Delhi

**AREA OF INTEREST**

- Corporate law
- Civil law
- Criminal law

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