

NAME: BIRU THAKUR

Date of Birth: 04-03-2002

Phone No: 9678684458

Email: thakurbiru420@gmail.com



CAREER OBJECTIVE

To secure a challenging position in the field of commerce that utilizes my skills and knowledge, and provides opportunities for growth and development.

EDUCATIONAL QUALIFICATIONS

Bachelor of Commerce(B.Com) from Darrang College, Tezpur (Year of Passing- 2023)

12th Grade from Darrang College , Tezpur (Year of Passing- 2020)

10th Grade from ST. John's School Balipara (Year of Passing- 2018)

SKILLS

- Proficient in Microsoft Office Suite (Word, Excel, PowerPoint, MS Access), Tally, etc.
- Strong analytical and problem solving skills
- Excellent communication skills, both verbal and written ability to work independently and as part of a team
- Attention to detail and accuracy
- Time management and organizational skills
- ◆ One year work experience in Tally

WORK EXPERIENCE

- ◆ One year work experience in Tally

PERSONAL DETAILS

Marital Status: Unmarried

Gender: Male

Nationality: Indian

Religion- Hindu

Languages known: Hindi, Assamese, English

Permanent Address: Addabari Gaon, P.O:-Balipara, PIN:-784101, P.S:- Chariduar, Dist:- Sonitpur. Assam

DECLARATION

I do hereby declare that the above information is true to the best of my knowledge.

Finally, I request the concerned authorities to provide me a chance, so that I can prove the best of myself. I shall ever be thankful and grateful to you.