

# SHIVANK PANDEY

## PROFESSIONAL SUMMARY

Adept at driving operational efficiency, I enhanced banking processes at Central Bank of India, demonstrating expertise in cash handling and ATM operations. My knack for building strong relationships, coupled with leadership prowess, significantly contributed to our team's success. This blend of technical skill and interpersonal ability ensures I deliver impactful results in retail and branch banking environments.

## WORK HISTORY

**Relationship Manager, Banking Operations, 08/2023 to 08/2024**  
**Central Bank of India - Branch - Bhoul BKT Lucknow**

- Assisted with tasks related to bank's front office and back office operations
- Prepared branch Profit & Loss account and other month end statements
- Assisted with tasks related to loan granting, recoveries and legal actions

## EDUCATION

**MBA, Finance & Marketing, 07/2024**  
**KMC Language University** - Lucknow U.P.

**Bachelor Of Commerce, Ecommerce, 08/2022**  
**University of Lucknow** - Lucknow U.P.

## CERTIFICATIONS

- O' level
- Diploma in Information technology
- Tally

## CONTACT

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## SKILLS

- Cash handling expertise
- Retail and branch banking
- Cash and ATM Operation
- Savvy relationship-builder
- Team motivation and leadership
- Excellent time management skills