

# RESUME

**Monti Singh**

**B.Tech (ELECTRICAL)**

## Career Objective

Dynamic and Highly motivated Production having knowledge in Surf Excel Process & Packing Area. Production Processes Seeking to apply technical skills and problem-solving abilities in a dynamic work environment.

## Personal Profile

- A go-getter, result oriented person.
- An effective communicator.
- Confident and persuasive team-builder, able to motivate and communicate to achieve business performance.
- Reliable in supporting and enabling team effort to produce genuine and sustainable development.

## Professional Experience

**1 Nov 23 to till Date**

**Hindustan Unilever limited**

**Rajpura**

- **Hindustan Unilever limited** is one of the world's leading providers of F.M.C.G. goods. This unit of Hindustan Unilever Ltd. manufactures Surf Excel Powder
  - **Designation:** Graduate Apprentice Trainee
  - **Department:** Production & Maintenance

## Responsibility

- Shift Handling
- Production Planning
- Managing manufacturing process
- Team Management
- Ensure optimum resource planning
- Monitoring CCP's
- Drive SHE initiatives at the Shop Floor
- Maintaining CLIT, PM schedule.
- Safety Management.
- Maintaining compliance of P.T.W. system.
- Knowledge of OEE, SHE and optimizing these in production process.
- Analysis, identification of root cause and correcting actions for customer complaints.
- Reduce RM/ PM waste

## Achievements in HUL

- Engaged with Shift Incharge for Proper managing and handling of Manpower for Day to Day Production Target.
- Responsible for Review, Revise and Write Standard Operating Procedure (SOP).
- Knowledge of all Work Permit such as Hot Work Permit, Height Work Permit and General Work Permit.
- Engaged with maintenance team in troubleshooting and repairing machinery to minimize downtime.
- Involved in Preventive Maintenance, Breakdown Maintenance and Shutdown Maintenance.
- Involved in various Audits like Internal Audit, Process Audit.
- Involved in Risk assessment for all equipment's with external agency.

## Education Background

Degree	Year of Passing	Board/University	Percentage
B.Tech (Elect. Engg.)	2020	SRMSCET Bareilly	70.2
12 <sup>th</sup>	2016	UP Board	65.2
10 <sup>th</sup>	2014	UP Board	71.5

## Industrial Training

- Summer Training at UPPTCL (2019), BAREILLY.

## Contribution in UMS

- Improving Circle by doing circle activities & Circle Meetings weekly Basic.
- Maintaining JH and 5s of areas in Surf Excel plant
- Planning and implementation of quality and OEE action plan.
- Taking circle meeting for all shifts.
- Have participated in Internal Kaizen Competition.

## Contribution in Safety

- Participated in hand in machine campaign.
- Contribution in S.H.E. Pillar.
- Participated in organizing of safety week celebration.
- Weekly reporting of leading indicators like hazards, S.B.O., Near miss.
- Maintaining compliance of P.T.W. system for various project activities.

## Computer Literacy

- Operating systems like, MS Office, MS Excel, PLC SCADA, MS PowerPoint Presentation and Internet.

## Personal Details

**Fathers Name:** Mr. Rajiv Choudhry

**Marital Status:** Unmarried

**Date of Birth:** 10th March 1999

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**Address** : Gola Gokarnath, Lakhimpur (Kheri)

**Interests** : Internet, Travelling and Outdoor Sports

**Hobbies** : Reading, Listening music.

## Declaration

I hereby declare that the above information is true to the best of known.

Date:

Name

Place: