






YOGESH KUMAR

CONTACT

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SKILLS

- Analytical skills
- Organizational skills
- Problem-solving skills
- Strong leadership skills
- Good communication skills
- Strong interpersonal skills
- Effective written communication skills
- Project management
- Relationship Management
- Promotional strategies

LANGUAGES

English: :	A2
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Elementary	
Hindi: :	C1
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Advanced	

HOBBY AND INTERESTS

- Playing chess and football
- Reading books
- Listening music

SUMMARY

Motivated District co ordinator with 6 years of progressive experience. Energetic self-starter and team builder. Navigates high-stress situations and achieves goals on time and under budget. Adaptable with extensive experience providing first-class results. Meets job demands and deadlines through diligent work-ethic and dedication to quality. Trustworthy district co ordinator with 6 years of practical experience and dedicated work ethic. Self-motivated to consistently provide first-class results in line with stringent targets and deadlines.

EXPERIENCE

District Coordinator, 06/2018 - I currently work here
Social work organization - Kanpur, India

- Engaged with media outlets to raise awareness and generate support for district initiatives, enhancing public perception and involvement.
- Established monitoring systems to track progress against key performance indicators, enabling timely adjustments to project plans.
- Led cross-functional teams, inspiring collaboration and excellence in achieving project milestones and objectives.
- Developed and implemented training programmes for staff and volunteers, increasing skills and capacity within the district.
- Provided expert advice and support to community groups, aiding in the development of grant applications and project proposals.
- Oversaw the planning and execution of district events, ensuring high levels of participation and positive community feedback.
- Organised professional development workshops for local educators and social workers, enriching community support networks.
- Managed budget allocation and financial reporting for district projects, maintaining transparency and fiscal responsibility.
- Promoted positive customer service experience by promptly resolving conflicts.
- Recruited and hired top talent across multiple functions.
- Set budget and monitored expenses to run profitable department.

Retail Sales Associate, 02/2016 - 03/2024
Rajshree pan masala - Kanpur, India

- Resolved customer queries using active listening and problem-solving skills.
- Worked checkout and floor sales during peak seasonal trade periods.
- Displayed outstanding personal presentation and customer service in customer-facing role.
- Adapted quickly to new products and changes in stock, ensuring seamless service delivery.
- Tracked daily sales targets, motivating self and team towards achieving and exceeding goals.

EDUCATION

Master of Arts: Political science, 05/2018 - 05/2018
Kanpur university - Kanpur

ACCOMPLISHMENTS

- Coordinated 2 special public and private events.