# **JITENDRA SINGH BISHT**

Mob-8171482352

<u>E-mail</u>: <u>jitendrabisht475@gmail.com</u>

#### **CAREER OBJECTIVE**

Seeking a position in a dynamic and professionally managed organization where I can deliver my efforts and skills and also would be able to learn a lot of things in direction of success. Intend to build a career with an organization wheretheen vironment is buzzing within tensity to win and at the same time is sensitive to human values and where integrity and commitment are valued.

## **ACADEMIC**

DIPLOMA Course In Civil Engineering	University-Uttrakhand Board Of Technical education, Roorkee	2017-2019
( <b>B.A.</b> )Bachelor Of Arts	Kumaun University, Nainital	2020
12 <sup>th</sup> Science	Central Board Of Secondary Education, Delhi	2016
10 <sup>th</sup> Grade	Central Board Of Secondary Education, Delhi	2014

## **CORE COMPETENCIES**

- Material Management.
- Procurement.
- Producers Development.
- Inventory Management.
- · Team Building.

## **EMPLOYMENT DETAILS**

MAHINDRA & MAHINDRALTD.

18<sup>th</sup>April 2022– 17<sup>th</sup>April2023

Worked in Material purchase, Manufacturing engineering and NPME (New Product Manufacturing Engineering) departmentat Mahindra&Mahindra Ltd.Lalpur, Kiccha from 18<sup>thApril</sup> 2022 to 17<sup>th</sup> April 2023

- Overall responsible for Company's Purchase.
- Responsible for development of Production, Quality and selection of Materials from local vendors.
- Handling logistic movements.
- · It health and safety requirements.

- Generated reports detailing iteactivities, incidents and resolutions
- Aligned day today activities with targetsset by upper management.
- Projects drawingand projects bill checkand measurement verifying.

**ProjectH1Refresh**-Trialis being done in Chennai, after the completion of trial it will be manufacture dhere. Was part of this project and learned a lot of things which are going to change the environment for civil, mechanical and electrical engineers.

LSCINFRATECH LTD.

JobTitle: Junior Engineer

1<sup>st</sup> May2023– 1<sup>st</sup> May 2024

LSC INFRATECH LTD.Is promised to deliver the best High Rise Commercial and Residential property for more than two decades. Company is also carrying mining activities and managing itself to be on the top in terms of stone crushing company. The activities which I carry out here are as follows:

- · Performing Junior Engineerroleunder Project Manager.
- Handling manpower and carrying construction activities under the provided time frame.
- Checking out Quality along safety measures of manpower.
- · Handling logistic cmovements along inventory management.
- To do work of building layout.
- To do work of BBS (Bar bending schedule).
- To do work of PEB (pre-engineered building) layout with anchor bolts.

## **TECHNICAL SKIILS AND CERTIFICATIONS**

#### **Technical Skills:**

- Basic Microsoft Office User.
- OS-(Windows98,2000/2003/78,WindowsXP,8/10/etc.)
- Good knowledge of internet and other techno.
- · Good Typing.

#### **Certifications:**

- 1. CADD: Uttrakhand State-CertificationOfDiplomaInBuildingDesign.
- 2. **NIESBUD**:Government Of India-Ministry Of Skill Development-The National Institute For Entrepreneurship And Small Business Development.

## **KEY SKILLS AND STRENGTHS**

- Good Team Player
- · Positive Attitude
- Adaptable
- · Responsible towards the target
- Leadership Quality

## **INTEREST**

- Travelling
- Cycling

• Listening Songs

## **PERSONAL DETAILS**

Father's Name: Mr.MohanSinghBisht

Gender: Male

**DOB: 26**<sup>TH</sup>May, 1999