

# CA CHETAN AGGARWAL

DOB: 28 December, 1998

Shahdara, Delhi - 110032

<https://www.linkedin.com/in/chetan-aggarwal-4441a3216/>

+91-7827526746

[chetanaggarwal28@gmail.com](mailto:chetanaggarwal28@gmail.com)

## PROFESSIONAL & ACADEMIC CREDENTIALS

Course	Year of Passing	Institute/University	% Marks
CA Final	2024	The Institute of Chartered Accountants of India	53 %
B. Com(H)	2019	Delhi University (SOL)	64 % (First Division)
Class 12 <sup>th</sup> C.B.S.E	2016	D.A.V Public School, Dayanand Vihar Delhi	94%
Class 10 <sup>th</sup> C.B.S. E	2014	D.A.V Public School, Loni Road Delhi	10 CGPA

## WORK EXPERIENCE

### Varma Anil & Associates New Delhi [ Paid Assistant ] (Jan 2024 to Sep 2024)

- Finalization of Books of Accounts of Corporates and Non-corporates according to applicable statutory requirements.
- Examine financial statements to identify **potential tax liabilities or savings**.
- Served as a **team lead** in Statutory Audit of a Renewable Energy Company.
- Worked upon **GST assessments and filing of appeal** against orders u/s 73 & 74 of CGST Act, 2017.

### MHT & Co. New Delhi [Article Assistant] (Mar 2020 to Sep 2021)

- Conducted **Bank Audit** - Statutory as well as concurrent. (**LFAR Reporting**, **Drawing Power** calculation), **Stock Audit** of Bank's Borrowers.
- Worked on ROC Annual Fillings such as **MGT-7 & AOC -4** forms
- Preparation & Filling of Other Forms like DPT-3 ,DIR-3 , DIR-3 KYC. payment of **Equalisation levy** of Digital Advertising Company.
- Preparation of **Memorandum of Association** and Article of Association, Company incorporation and secretarial compliances

### BDO India LLP Gurugram [Article Assistant] (Sep 2018 to Mar 2020)

- Assisted in handling assignment of three months related to **Internal Control over Financial Reporting** of a listed media group.
- Verification of Fixed Assets** and preparation of Fixed Asset depreciation chart as per Companies Act, 2013
- Perform **vouching & verification** of purchase, sales and expenses, **Test of Details**, Control Testing in Statutory Audit of Private Limited Companies belonging to manufacturing and service sector.
- Ensured Compliance with disclosure requirement of **Schedule III of Companies Act, 2013, Accounting Standards** and other statutory and regulatory requirements.
- Assist in Filing of **Form 3CD (Tax audit form)** for individuals and Companies.

## RECOGNITION

- Secured Grade "A" in Advance Information Technology course of ICAI. (AICITSS-IT).
- Completed **Data-driven Decision Making** an **online course** authorized by PwC.
- Appreciated for Managing Office Offsite -2019 (Uttarakhand) sponsored by Firm (BDO India).
- Appreciated for diligently performing **casting and proof reading** of Financial Statements.

## General Information

- Computer Proficiency** - Advance level MS Excel, MS word, Tally ERP, Compu Office, Busy 21.
- Languages** - Hindi (Excellent), English (Proficient) and Punjabi (Beginner - level)
- Personal Interests** - Gardening, Nature loving, Cricket, Badminton, Swimming, Sudoku and practicing Yoga.