

****R*E*S*U*M*E****

SHIVENDRA SINGH CHAUHAN

BIKRA ROAD, GRAM: - BIKRA

NAGOD, SATNA, M.P. 485446

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CAREER OBJECTIVE

To seek a job attaining organizational and personal growth by optimum utilization of knowledge and skills acquired during academic year and to serve the organization with best of my abilities and hard work.

EDUCATIONAL QUALIFICATION

Course	Board/University	Year	Percentage
M.B.A.	Awadhesh Pratap Singh University Rewa M.P.	2015	65%
B.B.A.	Awadhesh Pratap Singh University Rewa M.P.	2011	63%
Intermediate (BIO)	M.P. Board Bhopal	2008	55.77%
High School	M.P. Board Bhopal	2006	67.80%
PGDCA	C.V.R.U.Kota Bilaspur C.G.	2013	68.30%

TECHNICAL SKILLS

Computer Knowledge

LANGUAGE KNOWN

Hindi, English

WORK EXPERIENCE

I HAVE EXPERIENCE ON 1 YEAR 7 MONTHS IN SHUBH CONSULTANTS & TECHNOCRATS LLP, RAIPUR - CG AS A OFFICE MANAGER.

KEY SKILLS

Critical thinking, Patience, Communication, Organization, Imaginative thinking, Leadership, Teamwork, Team Management, Technological Skills, Conflict resolution.

PERSONAL DETAILS

Name : Shivendra Singh Chauhan
Father Name : Mr. SherBahadur Singh Chauhan
Mother Name : Mrs. Sunita Singh
Date of Birth : 30.05.1990
Marital Status : Married
Permanent Address : Bikra Road, Gram Bikra, Nagod, District Satna,
Madhya Pradesh, 485446

DECLARATION

I do hereby by declare that the above information given here is true and best of my knowledge and belief.

Place:

NAGOD

Date:

(Shivendra Singh Chauhan)