

# **RESUME**

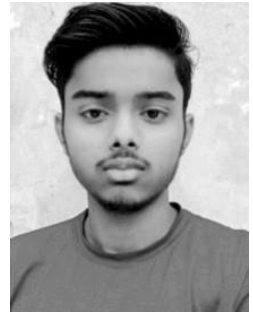
## **MANISH**

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Garden Nangloi, New Delhi-110041



### **Objective:**

- ❖ To be a part of growing organization with demanding and challenging work environment and to reach the highest horizon by constantly improving & enhancing my skill sets.

### **Experience**

- ❖ 1 year experience of billing.

### **Academic qualification:**

- ❖ ITI (COPA) from ITI Pusa New Delhi.
- ❖ B.Com (Hons) from Delhi University.
- ❖ 12<sup>th</sup> passed from CBSE
- ❖ 10<sup>th</sup> passed from CBSE

### **Certification:**

- ❖ COMPLETED SKILL SAKSHAM COURSE BY MICROSOFT.
- ❖ COMPLETED CLOUD MASTER CLASS FROM NASSCOM.

### **Computer skills:**

- ❖ Knowledge of MS OFFICE.
- ❖ Basic Knowledge of HTML, CSS & JS.

### **Personal profile:**

Date of Birth	02 <sup>nd</sup> February 2004
Father's Name	Mr. Hardev Singh
Language	Hindi & English
Marital Status	Unmarried
Gender	Male
Religion	Hindu
Nationality	Indian

### **Declaration**

I hereby declare that the above particulars are true and correct to the best of my knowledge.

Date: - .....

Place: - .....

**MANISH**