# RESUME

## <u>Manthan G bhalavi</u>

Email: manthanbhalavi@gmail.com

Mob: 7741848073

## CAREER OBJECTIVE

I look for an opportunity which may provide me a platform to show my internal and external skills. And a challenging career to grow my skills for my development.

EDUCATION QUALIFICATION				
Course	Year	Medium	Board	Percentage
S.S.C	2013	English	Maharashtra Board	72.40
H.S.S.C	2015	English	Maharashtra Board	56.62
B.SC	2020	English	R.T.M Nagpur	62.37
(Computer			University	
sci)				

### **CERTIFICATION COURSE & SKILLS SET**

- English Computer Typing (30wpm ,40wpm)
- Marathi Computer Typing (30wpm)
- O level Software Course
- Field Technician Computing Certification (hardware Technician)
- NCC Certification in (Navy)

Computer Skills, Ms word, editing, creating documents, Ms excel, pivot table, charts, statements, spreadsheet, Hlookup, vlookup, Ms powerpoint, Presentation, Slideshows, Ms Outlook, Basic Knowledge ofC, C++, html, Css, Java, Data structure, Sql

PERSONAL DETAILS				
Name	: Manthan G Bhalavi			
Date of Birth	:07/04/1997			
Gender	: Male			
Language Known: English, Hindi, Marathi				
Hobbies	: Internet searching new technology, newspapers reading			
Nationality	: Indian			
Address	: New kailash Nagar Nagpur Plot No 46 - pin 440027			
Email ID	: manthanbhalavimgb@gmail.com			
Experience	<ul> <li>1 yr As computer operator in internet café</li> <li>1 year as Office Clerk (Contract basis) in ST-UPSC CENTER (TRTI) RTMNU Nagpur</li> </ul>			

#### DECLARATION

I hereby declare that above furnished details are true to the best of myknowledge & Belief.

Date :

Place : Nagpur

**Manthan Bhalavi**