

Tejashwani Dixit

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Mathura, Uttar Pradesh, India - 281006



Objective

Intend to build a career and achieve heights through challenges willing to learn new technologies, work on it and grow with the organization and continuously aim towards innovation, perfection, and excellence.

Career

Hindustan Unilever Limited (HUL), Chhindwara Detergents Factory (Home Care)

Duration – Dec 2023 to Till Date

Designation– **Production Executive**

As a Production Executive at Unilever, I play a pivotal role in overseeing daily operations within the production facility, ensuring seamless workflow and adherence to quality standards. My responsibilities include:

- **Production Planning and coordination:** Coordinating activities to meet production targets while maintain optimal resource utilization, Managing Shift Schedules and coordinate with department such as quality control, Procurement and logistics to ensure smooth operations.
- **Quality Control:** Ensure Products meet quality standards and specifications. Utilizing data analysis tools to monitor key performance indicators and identify trends enable proactive decision making to optimize production process.
- **Team Management:** Supervise and train Shopfloor/Shift Employees, Assign Tasks and monitor the performance. Foster a positive and productive work environment.
- **Process Improvement:** Implementing lean manufacturing principals and best practices to streamline operations and drive cost savings without compromising quality.
- **Problem Solving and Troubleshooting:** Actively Participating the cross-sectional department meetings and strategy sessions to contribute insights and perspectives from the production floor. Implement corrective actions to minimize downtime and ensure smooth operations,
- **Standard Operating Procedures (SOPs):** Developing and refining standard operating procedure (SOPs) to optimize efficiency, consistency, and safety across all shifts.
- **SAP Operations:** Manage SAP Transactions related to production orders, material requirement planning (MRP), and inventory management. Generate and analyze SAP reports to monitor production performance, Inventory levels and other key metrics.
- **Team Leadership:** Supervise and mentor production staff, Providing guidance and support and ensure high performance and also identify training for team members.

GIMATex Industries Pvt. Ltd. Dhokla, Gujarat

Duration – Nov 2022 to Dec 2023

Designation – Process Engineer

- After getting a year experience to serve the process I have been promoted as a process engineer on GIMATex Industries Pvt. Ltd on the behalf of Aktion Consultancy.
- Working on fully automated wastewater Effluent Treatment Plant with 2MLD of capacity on their reproductivity control, Commissioning in existing plant etc.
- Major Responsibility of commissioning the new units (Aeration Tank, New Equalization, Laboratory setup supervising etc.) in ETP with different blowers, pumps etc.
- Also responsible for Supervision of Daily MIS with their parameters, Breakdown report, Daily chemical consumption, Mass Balance Sheet, Checklist etc. & maintain their recovery of ETP with under GPCB Compliances.
- Guide the manpower according to the plant availability by following the 5s method of working.
- Also responsible for maintain & monitor the regulate water levels, pressure & effluent system by on site through PLC or DCS System.
- Assisting their team to compile & analyzed the data, Production Process, conducting research & finding ways to increase efficiency & quality.
- Responsible to solve problems origin into process with using scientific software, mathematical, and engineering principles.
- Exceptional to problem solving, verbal & written communication on E-Mails, Presentation, and project, management skills.
- Ensuring Safe Working conditions and compliances with health & safety legislation.

PepsiCo India Holdings Pvt Ltd Mathura, Uttar Pradesh

Period – Dec 2021 to Nov 2022

Designation – **Production Trainee**

Functional Area: **Production Shopfloor**

- Initiate the career as a Technical Associate at the site of PepsiCo Holdings Pvt Ltd Mathura, Uttar Pradesh on the behalf of Aktion Consultancy Ahmedabad, Gujarat.
- Supervise daily manufacturing operations, ensuring adherence to production schedules and maintaining quality standard.
- Coordination with teams to identify and implement improvement, enhancing production ideas and reduce operational costs. Ensure safety compliances and regular learning about safety audits and training sessions.

- Work closely with production team to learn about streamline product distribution and minimize delays.
- Assist in the setup, Operation and maintenance of production equipment and machinery under supervision.
- Assist in performing quality checks and inspections to ensure adherence to quality standard.
- Participate in safety training and support in safety audits and compliances check. Support the preparation of reports on production performance, efficiency and quality metrics.
- Learn to navigate the utilize SAP for production planning , Scheduling and inventory management.

Organization – Indian Oil Corporation Mathura Refinery, Mathura

Duration – Mar 2021 to Aug 2021

Designation – Trainee

- Initiated career as process trainee in WTP of IOCL Mathura.
- Involved in chemistry & physical process behind the Water Treatment Plant.
- Learned about the process of WTP production from raw water to treated water.
- Observed parameters maintained for different critical situations like Sudden expansion in DP of UF etc.
- Discovered my theoretical knowledge into practical.

Projects –

- Worked with Praj Industries Ltd. At PepsiCo India Holding Pvt Ltd Mathura on ETP/WTP Performance.
- Work on the Hardness removal of HRSCC & achieve at 80.38 % with the proper coagulation and Flocculation.
- Work on the Project of water treatment plant at IOCL Mathura as a Summer Trainee.
- Work on achieving the target of 80% Bacterial growth at GIMATex Pvt Ltd Dholka Gujarat.
- Work on Adjust the feed flow and dosing rate for better treatment in WTP at PepsiCo.
- Work with Technorbital Advanced Pvt. Ltd. on Ultrafiltration Membrane manufacturing project, Kanpur as a Process Trainee (Sep to Nov 2021).

Academic Career

Sr No	Qualification	Institute/University	Duration	Marks Obtained
1	Intermediate	Sikarwar Girls Inter Collage, Mathura	2018	70.24%
2	Diploma (Chemical Engineering)	Government Polytechnic, Mathura	2018 - 2021	76.82%
3	Graduation	Dr Bhimrao Ambedkar Technical University, Uttar Pradesh	2021 - 2024	7.6 CGPA

PROFESSIONALSKILLS

- Result-oriented engineer with good experience in maintaining continuous and smooth running of process with best quality of product.
- Good decision-maker with experience in Quality Change & minimizing downtime.
- Team Management & Leadership, Cross-functional Activities, Personnel Management, and Interpersonal Skills.
- Good dealing with shift Co-workers and Work distribution throughout the shift.
- Punctual at Reporting with analysis of work.

Training & Certifications

- Summer Training in IOCL Mathura Refinery (Mar/2021-Aug/2021)

Personal Information

- DOB: April 10, 2002
- Marital Status: Single
- Father' Name: Mr. Mohan Dixit
- Mother's Name: Mrs. Seeta Dixit

Declaration

I solemnly declare that the information in this resume is true to the best of my knowledge and belief, and I take full responsibility for its correctness & the contents of my resume are accurate to and verify their authenticity.