

BITTU KUMAR

OBJECTIVE

To acquire valuable knowledge and skills to complement those that I have learned from school in an actual job environment so that I can become more profitable to the organization.

In return, I offer my service and determination to be an asset to your company throughout the duration of my working period.

CONTACT

PHONE:
7079666929

 EMAIL:
bitturaj0683@gmail.com

HOBBIES

Travelling & Playing Cricket

LANGUAGE

Hindi
Native Bilingual proficiency

English
Professional working
proficiency

German
Limited working proficiency

PERMANENT ADDRESS

142, Teli Tola Hisua Nawada
Near : Dr. Munni Pvt ITI
805103, Bihar

EDUCATION

[**Bachelor Of Computer Application**]
Asian international University

[**Senior Secondary (XII), Science**] Bihar Board

[**Secondary (X)**] Bihar Board

PROFESSIONAL EXPERIENCE

- **Concentrix Daksh Service India Private Limited Kolkata** from July 2022 till December 2022.
- **Working as German language expert to provide the customer query via Email and Live Chat.**
- **Good understating of customer concern to deliver their solution on time with positive feedback.**

ACADEMIC CERTIFICATIONS

- **Microsoft Certified Solutions Associate (MCSA)**
- **Cisco Certified Network Associate (CCNA)**
- **Cisco Certified Network Professional**
- **N+**
- **A+**

SKILLS

Technical Proficiency: -

- Hardware Troubleshooting, N+ Fundamentals.
- Virtual networking skills and its implementations.
- Trouble Shooting of Laboratory software, Server, Computer system
- Check and challenge User Creation/ Modification and Deletion facilities configured in the system
- Deeply knowledgeable of Windows OS & MS Office (Microsoft Word, Microsoft Excel).
- Verify and Challenge Automated Data backup and Restoration facilities configured on the system
- Can Perform all the types of basic troubleshoot with the different OS and applications
- Installation of Servers, Network switch, router.
- Capable of doing routing and switching configurations.
- Able to work under client multiple policies, Maintain network security.
- Do have knowledge of various protocols such as OSPF, EIGRP, RIP, DNS, DHCP, VPN, STP, VTP, NAT.
- Capable of editing files, pictures and presentation using different Microsoft Windows Applications.

Soft Skills: -

- Dedication towards work.
- Ability to learn new Technologies quickly.
- Logical Thinking and Problem Solving.
- Positive attitude and self-motivation.
- Ability to work within a team or as an individual.
- Hard-working and positive thinking.
- Leadership
- Decision Making Quality
- Time Management

Strengths

- ✓ Optimistic approach towards life.
- ✓ Hardworking, Honesty and punctuality.
- ✓ Teamwork and coordinating with everyone and solving every issue with calmness and positivity.
- ✓ Eagerness to learn and cooperative.